Human Resource Manager

Massy Stores Supermarket

Trinidad and Tobago

Dear Sir/Maddam,

My name is Khadijah Williams. I am submitting this application, in the hopes that I would be suitable for the position of full-time Cashier at the Marabella branch.

I currently attend Ensafe: Institute for Health, Safety & Counselling Training Ltd., pursuing my certificate in Nebosh Occupational Health and Safety. I believe that I would be a great asset to this company, because I own excellent interpersonal, oral and written communication skills and I am quite efficient.

I have previously worked as a cashier at JTA Supermarket Carlton Centre and at Superpharm, so I'm no stranger to cash transactions and processing.

I am not opposed to any unfamiliar challenges or tasks, as I can adapt very easily to any work environment.

Attached is a copy of my resume. I hope that it meets any and/or all desired requirements. I can be contacted at 315-4084 (Mobile).

Thank you for your consideration and time.

Respectfully,

Khadijah Williams.

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**Résumé**

Khadijah Williams

#9 Quest Ave,

Harmony Hall,

Marabella.

Email: [Khadijahwilliams1995@gmail.com](mailto:Khadijahwilliams1995@gmail.com)

**Education & Qualifications:**

St. Joseph’s Convent, San Fernando (2007-2012)

Caribbean Examination Council (May-Jun 2012)

English Language (3)

English Literature (4)

Biology (4)

Mathematics (3)

Principles of Business (2)

Principles of Accounts (4)

Geography (3)

Ensafe: Institute for Health, Safety & Counselling Training Ltd. (2015-Present)

**Employment Experience:**

JTA Supermarket, Carlton Centre – Cashier (December 2012- February 2013)

Superpharm Limited, Marabella –Cashier (May 21st 2014 -July 21st 2014)

**Interests & Activates:**

Drama

Gaming

Cosmetology

**References**

1. Christal Ann Joseph

#6 Hector Street,

La Romaine.

Nail Technician (Marsha’s Hair Salon)

490-9821

2. J’han Long

#3D Palmiste Drive,

Lazzari Lands.

Chemical Technician 1(Tucker Energy Services)

325-7861